



COLLEGE OF ENGINEERING BHUBANESWAR

Plot No 1(A), Chandaka Nucleus Industrial Complex, Patia, Bhubaneswar-751024

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 30-11-2021 at 10.30 AM in the Boardroom to discuss the issues as per agenda under the chairmanship of Principal, COEB. The following members were present.

Sl no	Category	Name
1	Chairperson	Prof.(Dr) Subrat Kumar Mohanty
2	Management Representative	Mr. Koustuv Mallick (Trustee)
3	Faculty	1 Dr.J Hussain Auto Prof 2 Dr. Thirumalai Raja Civil Asso Prof 3 Dr. R. Sivakumar ETC Prof 4 Dr. N.K Vadivel Mech Asso Prof 5 Dr. TC Manjunath EE Prof 6 Dr. C.Sunil CSE Asso Prof 7 Dr. Debasmita Samal BS&H Asso Prof 8 Dr.Sadasiv Dash MBA Prof
4	Administrative Representative	1 Nalini Bihari Administrative Mohapatra Director
5	Student	1 Mr. Chandan EE 3rd Year Malik 2 Ms. Pravasini Mech 3rd Year Mishra
6	Alumni	Er. Sudhir Ranjan Swain, Associate Consultant, TCS
7	Industry	Mr. J KMohanty, MD, Milachal Leasing Financials
8	Parent	Rabindra Nath Behera



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9	Coordinator, IOAC	Dr. Sujit Kumar Khuntia
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Agenda of the meeting:

- 1 Approval of minutes of meeting held on 29th June 2021
- 2 Academic calendar for the academic year 2021-2022
- 3 Implementation of PG 21 regulations
- 4 Conductions of examinations through Remote Proctor Online Test (RPOT)
Organization of webinars, FDPs and seminars on latest trends in engineering and
5 management
- 6 Registration for online courses in courser and swayam etc
Recruitment of new faculty in order to maintain faculty-student ratio for academic year
7 2021-2022
Implementation of Career Advancement Scheme (CAS) for the faculty promotions to have
8 better cadre ratio from academic year 2021-2022

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 29-06-2021 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Approval of minutes of meeting held on 29th June 2021	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	Academic calendar for the academic year 2021-2022	Dean of Academic has put forward the tentative academic calendar for the year 2021-2022 for UG and PG programmes
<u>3</u>	Implementation of PG 21 regulations	Dean of Academics discussed with the members on implementation of new regulations, for PG 21 PG programmers and presented rules and regulations.
<u>4</u>	Conductions of examinations through Remote Proctor Online Test (RPOT)	Chairperson suggested HODs to prepare a schedule for online classes. Further action plan was prepared for procurement of software
<u>5</u>	Organization of webinars, FDPs and seminars on latest trends in	Chairperson suggested to all HODs to organize webinars, FDPs, and seminars on latest trends in



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	engineering and management	engineering and management.
<u>6</u>	Registration for online courses in courser and swayam etc	IQAC coordinator proposed to conduct project expo in the month of December- 2021.
<u>7</u>	Recruitment of new faculty in order to maintain faculty-student ratio for academic year 2021-2022	IQAC Coordinator suggested all HODs to encourage faculty members to take and complete online courses in Udemy, Coursera or Swayam etc. to enhance their knowledge.
<u>8</u>	Implementation of Career Advancement Scheme (CAS) for the faculty promotions to have better cadre ratio from academic year 2021-2022	Chairperson discussed on Career Advancement Scheme (CAS), the faculty shall be periodically apprised of their performance to facilitate promotions under Career Advancement Scheme

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator(IQAC)
COEB

Principal
COEB